

Instant Gallery - 5 - Registration Form

For Your Display in the Instant Gallery – Please Bring:

1. Your enamel piece. (If you are submitting 2 pieces please fill out a form for each piece.)
2. Information about your piece - so you can quickly and legibly fill out the display card or have someone help you. (Title, materials/technique, size, year made, Sale price or NFS.)
3. A wallet or smaller size picture (1" x 1-1/2") of yourself to be displayed with your work.
4. Completed Instant Gallery Registration form. (Please make a copy for yourself.)

Contact information.....

Artist's name _____

Address _____

City _____

State _____ Zip _____ Country _____

Cell phone _____

Home phone/hotel room _____

email _____

Where can we find you at conference?

Hotel room # _____

Pre-conference workshop _____

Post conference workshop _____

Cell phone _____

Piece Identification....

Title of work _____

Type _____ Size _____

Technique/Materials _____

Year made _____ Sale Price/NFS _____

Artist Name _____

US state or Country you are from _____

Information for signage.... You will be asked to print your own sign on the display form provided when you bring your piece to the Instant Gallery. Please print legibly. (Help can be requested.) This information will be displayed with your piece.

Disclaimer and Release

We will be as careful of your work as we are of our own. Society personnel will act as monitors during open hours. Door will be locked when closed. But, please know that The Enamelist Society and Marriot Hotel will not be responsible for theft or damage. Your signature releases both of them and holds them harmless and indemnified from any and all liability.

Signature _____ Date _____

For office use: -----

Piece Rec'd By _____ Date _____ Released by _____ Date _____

Piece Logged in by _____ Volunteer added to log _____

Sign done? _____ Artist's picture? Yes _____ No _____ **IG #** _____

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Please leave attached until work is logged in.

### ARTIST'S RECEIPT AND CLAIM CHECK FOR WORK IN INSTANT GALLERY – 5

Item to be returned at the end of the show August 9, 2009.

Received Title \_\_\_\_\_ **IG#** \_\_\_\_\_

From Artist \_\_\_\_\_

Piece Rec'd by \_\_\_\_\_ Date \_\_\_\_\_ Released by \_\_\_\_\_ Date \_\_\_\_\_

This form will be used for identification of your piece and to return your piece to you.  
You must show an initialed release to take your piece from the room.